

### **ESTIMATES**

Before beginning a project, I will give you my best estimate of the amount of time or money your project will take. This estimate is not a guarantee of a final cost, and may change as I work on your project (with your permission & acknowledgement.)

### **DOMAIN & HOST**

I don't provide web hosting services, you will need to already have or purchase a web host package from a provider.

### **PAYMENT TERMS**

I require a down payment of 30% of the estimated total cost before work is started. Your final payment will be due within 7 days of invoicing (after project completion).

### **INVOICE**

An invoice of your total cost will be provided to you within 3 days of project completion.

### **REFUNDS**

I do not provide refunds on completed work.

### **OWNERSHIP**

The completed website design along with any photos, images, text, and domain is your property on project completion and final payment. It is your responsibility to determine if any of the photos, images, or text is available for you to copyright. I am not to be ever held responsible for any copyright infringements.

### **PORTFOLIO**

Your site will be listed in my portfolio online once completed. If you end up not using my work for any reason, I reserve the right to put your project in my portfolio without a link to your site.

### **CREDIT**

I require a small link back to my site from all sites I've designed. If you would prefer not to include this link, I remove it for a fee.

### **CONFIDENTIAL INFORMATION**

Information about your project's hours or pricing will never be listed in a public area, but may be provided confidentially to prospective clients as examples of what I can do within their budget.

### **FILES**

If requested, original design or logo files in Photoshop and Illustrator formats can be provided.

### **TESTING**

Testing will be performed when your site is complete and before going live. I will do my best to ensure that there are no errors in the completed project before giving it to you. If you find errors, you must notify me within 7 days of project completion.

### **CONTRACT**

I will require that you sign and agree to my official contract (**click here to download a generic version of it in pdf format**) before beginning any work.